

EFSP Phase 41 (October 1, 2023 – September 30, 2024)
Application Instructions: Mass Shelters

Instructional Sessions:

Instructional sessions about the EFSP Phase 41 Shelter application process will be held virtually on Thursday, April 11, 2024, at 2:00 pm and Friday, April 12, 2024, at 10:00 am. Please RSVP to efsp@hungertaskforce.org with the date of the training you will attend, along with your name and organization. A calendar appointment will be emailed to you after you have sent in your RSVP.

How to Complete the ESFP Application Form

- Use the application form marked for Mass Shelters.
- Complete lines numbered 1-10.
- Use the checklist to ensure the list of required valid documentation is submitted with application. **If any of these required items are not part of the application submission, the application will be considered incomplete and not eligible to receive an award.**
- Complete signature lines for the application must include the signatures of two representative of the agency, one representative being the Executive Director or Chief Officer or Board Chairperson.
- **Note: A UEI Number is required to apply for EFSP funds.** If you had a DUNS number and are registered in SAM.gov, then a UEI has been assigned to your agency. If your agency does not have a UEI number, you may request one free of charge at SAM.gov.

Eligible Shelter Expenses

- Shelter rent/mortgage, utilities, staff salaries, cots, mattresses, soap, linens, blankets, cleaning supplies. The eligible expenses listed here must be from your agency's shelter program only.
- Clothing expenses are limited to diapers and underwear only.
- Maintenance agreements and food expenditures are **NOT** eligible.